

REMOTE LEARNING PLAN

District Name:	FRANKLINTON HIGH SCHOOL	
District Address:	880 SOUTH WAYNE AVENUE COLUMBUS, OHIO 43204	
District Contact:	MARTIN GRIFFITH, FOUNDER/PRINCIPAL	(614)
	668-1298	
District IRN:	019226	

PART I. INSTRUCTIONAL NEEDS

Determining Instructional Needs

Delivery of instruction will take place both in-person and/or remotely depending on the COVID-19 Risk Level Assessment from Franklin County (see attached graphic). FHS teachers and students will follow a hybrid schedule with half of the students attending in-person instruction for 2 days per week and accessing Google Classrooms, online discussion platforms, and virtual interaction platforms the remaining 3 days (see attached schedule). All instruction will be delivered by FHS teaching staff and will follow the Viable Curriculum designed collaboratively with teachers and administration.

Instruction is aligned with Ohio State Learning Standards in a Viable Curriculum (Schmoker, 2018) that is designed to provide clear, prioritized, targeted instruction for all students. There is a strong literacy component with reading and writing across the curriculum.

Gap Analysis will be conducted in all content areas on diagnostic data from student iReady Assessments and baseline writing diagnostic assignments. Information from this data will be used to inform instruction.

Students with IEP's or Written Education Plans will follow the same schedule as their typical peers with opportunities for one-on-one instruction and tutoring with teaching staff and the Intervention Specialist either in person or through a digital format. Gifted students may be assigned special independent study projects to be conducted remotely.

Documenting Instructional Needs

Franklinton High School has a clear Instructional Plan (see attached graphic) that takes into consideration the possibility of various risk levels for COVID-19 in the community. Our instruction will begin September 1, 2020.

The Instructional Plan will be communicated during August 2020 to all staff, students, and families in the FHS community both digitally and through a mass mailing.

PART II. DETERMINE COMPETENCY, GRANTING CREDIT, AND PROMOTING STUDENTS TO A HIGHER GRADE LEVEL.

Determine Competency and Granting Credit

Students will be assigned to a teacher advisor who will stay in contact with students throughout the week through whatever means the student/family has available including text, social media, phone, email, or home visits if feasible. Students will be provided Chromebooks and resources for acquiring internet access if needed. Students will receive instruction based on standards included in the FHS Viable Curriculum and work both online and in the classroom to gain mastery of these standards. Teachers have collaborated and created Unit Plans around topics that support the mastery of state standards in each content area through targeted activities to help students gain understanding of skills and concepts, regular checks for understanding (formative assessments), and opportunities for demonstrating mastery through a variety of means.

Promoting students

The goal of instruction is to gain competency and demonstrate knowledge of the standards in the carefully constructed Viable Curriculum. Therefore, grading and the subsequent granting of credit for courses will be based on assessment of skills and demonstrated knowledge of the standards. Students accruing mastery over given standards in a course will receive credit for that course.

Students who have accumulated enough credits will be promoted to the next grade level (see attached course of study).

PART III: ATTENDANCE AND PARTICIPATION

Attendance Requirements and Reporting

Students will do a health and safety check-in for COVID-19 upon entering the school building during their assigned days on the hybrid plan that will serve as the attendance record for that day. Students will be counted as being present on remote learning days when they engage with the FHS Google Forms Check-in process or their assigned Google Classrooms in accordance with ODE. The main office will record attendance for remote learning days from the Google Forms Check-in and/or the teacher of record for that course.

Attendance will be recorded and entered into the EMIS system through DASL at Franklinton High School.

Students who are absent from their required in-person attendance days and do not engage in remote learning or are otherwise not in contact in any way with Franklinton High School for longer than 11.5 days will be disenrolled per the State "72-Hour Rule".

Participation

Student participation in remote learning through their assigned Google Classrooms shall be documented by the teacher of record for that course.

No student or staff member shall be subject to reprisals should they be required to quarantine because of their own exposure to the COVID-19 virus or if they have been exposed within their families or are caring for family members who have contracted the virus.

PART IV: PROGRESS MONITORING

Progress Monitoring is built into the Viable Curriculum Unit and Lesson Plans. The teacher presents a new skill or concept for students to interact with through a variety of modes. They perform a formative assessment to monitor student understanding. Students do not move on until they have demonstrated competency on that new skill or concept. Another new skill or concept is presented or added on to previously mastered content and the cycle is repeated.

FHS has the ability to use the iReady assessment for additional Progress monitoring as needed. Additionally, quarterly writing assessments will be evaluated against a common writing rubric to indicate progress in writing informative, narrative, and argumentative writing.

PART V: EQUITABLE ACCESS

Franklinton High School will provide Chromebooks for each student enrolled at FHS for use during school and at home for remote learning. All students will participate in an orientation process prior to the start of instruction that will guide them through the use of their technology, how to set up various accounts, accessing Google Classrooms, online discussions, troubleshooting, and what to do if other problems arise. Students also will be trained in health and safety protocols (see attached plan) that will be instituted at FHS.

Students will each have a teacher advisor assigned to them. This point person will be able to personally assist students with any needs or problems that arise and help remove obstacles to remote learning.

All students will have the opportunity to engage in the social and cultural aspects of FHS through various social media sites.

All students will receive targeted one-on-one instruction from their teachers and will have access to teacher office hours and tutoring assistance both at the building site and through videoconferencing.

Parents will be given information and instructions on who to contact for IT support, academic support, and needed wrap-around services.

Communication around COVID-19 issues will be conducted through the school's OneCall system, social media sites, website, or direct phone calls as needed. (see attached flowchart).

PART VI: PROFESSIONAL LEARNING

Teachers at Franklinton High School will be given extensive Professional Development around online instruction and teaching remotely. Teachers will be assessed for baseline technology skills and Professional Development will be guided by the needs of the staff. Sharing best practices and resources during Collaborative Planning times are scheduled into every week at FHS. Staff will be trained in all health and safety protocols around COVID-19 prior to the start of the school year.

FRANKLINTON HIGH SCHOOL LEARNING PLAN and FRANKLIN COUNTY COVID-19 RISK LEVEL

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
<p>T r a d i t i o n a l school day for all FHS students and staff.</p> <p>Students connect through morning meeting, advisory groups, lunch break.</p> <p>Breakfast/lunch in lunchroom.</p> <p>School building open.</p> <p>Observe all health orders and safety precautions.</p>	<p>Move to hybrid distance learning plan (A/B plan). Families may opt for 100% online learning.</p> <p>Students connect through virtual platforms (Zoom, Instagram, Facebook, etc.)</p> <p>Small group advisory groups.</p> <p>Breakfast/lunch in socially distanced rooms and outdoor cafe.</p> <p>Exercise caution with respect to activities and group gatherings.</p> <p>School building open.</p> <p>Observe all health orders and safety precautions.</p>	<p>Move to hybrid distance learning plan (A/B plan). Families may opt for 100% online learning.</p> <p>Students connect through virtual platforms (Zoom, Instagram, Facebook, etc.)</p> <p>Breakfast/lunch in socially distanced rooms and outdoor cafe.</p> <p>Limit meetings, class sizes, activities, etc. to 15 or fewer persons.</p> <p>School building open.</p> <p>Observe all health orders and safety precautions.</p>	<p>All staff and students engage in 100% online distance learning.</p> <p>Students connect through virtual engagement platforms (Instagram, Facebook, etc.)</p> <p>Breakfast/lunch distributed at building for home consumption.</p> <p>Suspend all face to face meetings and gatherings and activities.</p> <p>School building closed.</p> <p>Monitor county risk level for further actions.</p>

Franklinton High School Safety Guidelines

The point of contact for all matters relating to COVID-19 within the Franklinton High School community shall be Marty Griffith (“Mr. Griffith”), school Principal. 614-636-3721 or 614-668-1298.

General practices for daily management of health and safety:

1. Frequently wash hands with soap and water for at least 20 seconds. If water is unavailable, use and alcohol-based sanitizer with at least 60% alcohol.
2. Wear a mask at all times.
3. Avoid close physical contact with persons.
4. Communicate with Mr. Griffith any signs or symptoms you may be experiencing including:

Cough	Stomach distress
Fever	Muscle aches
Shortness of breath	Sore throat
Headache	Fatigue
Loss of sense of taste or smell	
5. If you feel unwell, stay home. Notify Mr. Griffith as soon as possible.
6. Call Mr. Griffith as soon as possible if you have been exposed to COVID-19, test positive for COVID-19, or are experiencing symptoms of COVID-19.
7. Do not use drinking fountains. Bring your own bottled water.

Materials needed in the classroom:

1. Hand sanitizer (with at least 60% alcohol)
2. Hand soap/paper towels (if a sink is available)
3. Clorox wipes
4. Face masks

General practices for students during class:

1. Students should use their own materials and refrain from sharing supplies or computers.
2. Desk or tabletops should be wiped down with Clorox wipes between classes.
3. Physical distance between seating should be maintained to the extent possible.
4. Masks must be worn during class.

5. Students must use hand sanitizer at the beginning of class.
6. Students will need to carry their belongings with them to classes.

Movement in the building

- Students will enter the building through 3 different entry points where they will undergo the health monitor check inside the foyer before entering the building.
- Students will pick up individually packaged breakfast from the gym where they have space to remain 6 feet apart while waiting to get their food.
- Students will proceed to their designated homerooms/first block class to eat their breakfast.
- Hallways will be marked with traffic flow directions/spacing indicators to avoid crowding in the halls.
- Students will have staggered dismissals from classrooms to avoid crowding in the hallways.
- Students will be dismissed by classroom to go to the gym to pick up individually packaged lunches to take back to their third block classroom to eat. Office staff will oversee lunch so that teachers may have their lunch during that time.
- Dismissal at the end of the day will be staggered to avoid crowding in the hallways.
- Bathroom visits will be limited to 1 student at a time from each classroom to avoid crowding in the bathrooms.
- Visitors will be limited and will be required to do a health check prior to entering the building.

Exposure Situations

- If a member of the staff or a student exhibits signs or symptoms of COVID-19, the staff member or student must remain at home until they are *symptom-free for 72 hours* without the use of fever-reducing or other symptom-altering medicines.
- Students, staff, or visitors who are exhibiting symptoms of COVID-19 will not be allowed to enter the school building.
- Students or staff exhibiting onset of symptoms during the school day will be isolated in a designated area. The parent or guardian of a student will be called to come pick up the student. Staff will be sent home. **STAFF AND STUDENTS SHOWING SYMPTOMS WILL NEED A DOCTOR'S NOTE CLEARING THEM TO RETURN TO THE BUILDING.**
- Staff or students who test positive for COVID-19 will be directed to self-quarantine at home. If they remain symptom-free, they may return to school after 14 calendar days from the date of testing.
- Students or staff who have come in contact with a person testing positive for COVID-19 will be directed to self-quarantine for 14 days from the time of contact with that individual. Close contact is defined as less than 6 feet for longer than 15 minutes.

- If a student or staff member tests positive, Mr. Griffith will contact the Franklin County Health Department who may conduct contact tracing to determine individuals who may have had close contact with that staff member or student. Those people may subsequently be directed to self-quarantine for a period of 14 days.
- Staff members and students will be asked to notify Mr. Griffith if they learn they have come in close contact with a confirmed case of COVID-19 and will be directed to self-quarantine for a period of 14 days from the time of contact.
- If applicable, Mr. Griffith will notify staff members, families of students, or visitors who may have had close contact with a confirmed positive case within the school.

**FRANKLINTON HIGH SCHOOL STAFF COVID-19 SELF
MONITORING CHECKLIST**

Employee Name:

Date:

Please check the list of symptoms below. If you can answer NO to ALL of the following questions, it is safe for you to come to work. If you develop any of the symptoms below, STAY HOME. Do NOT enter the building for your safety and the safety of others.

SYMPTOM OF INFECTION	YES	NO
Fever of 100.0 or higher		
Cough		
Headache		
Shortness of breath		
Fatigue		
Loss of taste or smell		
Unexplained body aches		
Had contact with anyone who has been diagnosed with COVID-19		
Had contact with anyone exhibiting symptoms of COVID-19		

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS THEN IT IS NOT SAFE FOR YOU TO ENTER THE BUILDING. PLEASE DO NOT COME IN TO WORK.

Please complete this form prior to coming into the school building. Return completed forms to the office.

Thank you for your cooperation!

SCHEDULING

- These classes are scheduled based on our current enrollment needs. Individual courses can be changed if needed.
- Wednesdays are designated for online instruction planning and prep work to occur during the teacher workday. This is a time to create flipped classroom videos for the next week, check work submitted online, assign work to be completed in the online format, make phone calls to students, and if needed, host small group or one-on-one meetings with students during teacher office hours for the purposes of tutoring/instruction.
- Staff collaborative planning will occur during the Wednesday teacher workday.
- All Arts and Movement classes will continue to meet following the AB schedule of the school.
- 21st CLCC will meet on the same AB schedule.
- Teachers will conduct advisory activities once per week on Thursdays (A day) and Fridays (B) during “Advisory Lunch”.
- The school social workers will meet with small advisory groups and/or individuals as needed during the Wednesday teacher workday.
- FHS will continue with the block scheduling model.

ATTENDANCE

- Students who are enrolled as full-time students will be counted as present during distance learning days when they engage with the Google Classrooms to which they have been assigned in accordance with ODE guidelines. The teacher of record for that course shall monitor and record student engagement with the Google Classroom for daily attendance for that course.
- Students, parents, and teachers should prepare to move to an entirely online learning platform should a case become known in the school.
- No student or staff member shall be subject to reprisals should they be required to quarantine because of their own exposure to the virus or exposure within their families or caring for family members who have contracted the virus.

INSTRUCTION

- Staff will be responsible for both in-school and online instruction planning and delivery.
- All staff will need to remain flexible to allow for possible cross-curricular instruction in the event that a staff member becomes ill and/or must be quarantined.
- The school focus is reading, writing, and developing cohesive arguments (both verbal and written) through critical thinking, discussion, citing evidence to support claims, and developing personal thoughts, ideas, and opinions around content-rich material. Instruction will center around these types of activities across all content areas. Fortunately, reading, writing, thinking, developing original thoughts and opinions lend themselves to all types of learning environments. Discourse can be done in person or remotely as well.

- Students will access online courses and course materials with their own personal devices or devices provided by the school. All assessments and evidence of learning conducted outside the school walls will be submitted electronically.
- Students will be expected to access their Google Classrooms every day that they are not assigned to be in the school building, Monday through Friday.

COMMUNICATION AND REPORTING

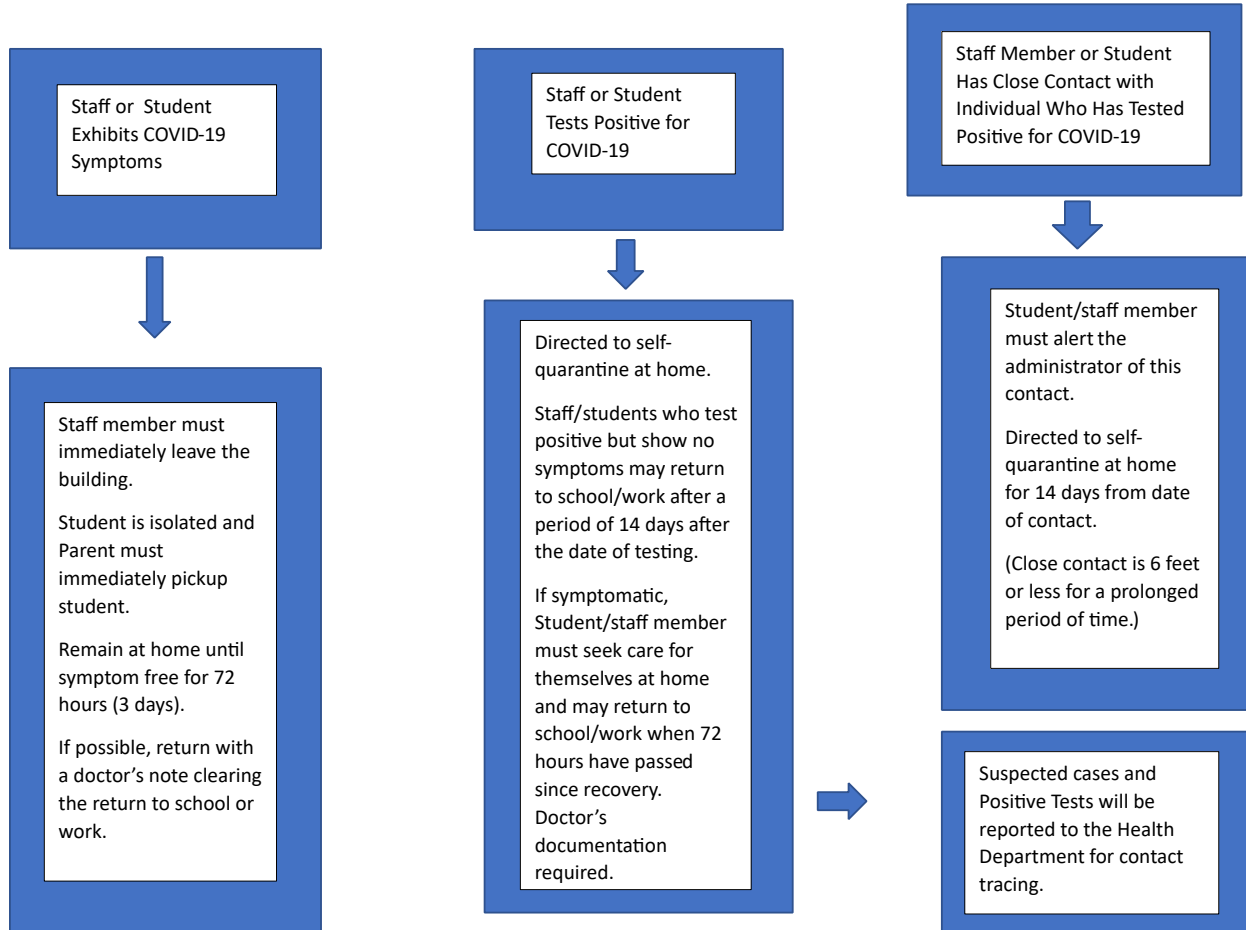
- Staff, students, and families will be given a process for reporting possible coronavirus exposure to school administrators. All pertinent health privacy laws shall be adhered to when communicating any possible cases to the school community.
- The school shall designate a staff person to be responsible for responding to COVID-19 concerns. All school staff, students, and families will know who this person is and how to reach them.
- Staff, students, and families will be given guidelines in writing in preventing the spread of COVID-19 in the Franklinton High School community. Posters will be displayed throughout the building reminding all persons in the school building of safety protocols.
- School closures or quarantine directives shall be made in conjunction with local health officials and will be communicated through the school OneCall system and through the school website and social media channels.
- Teachers will stay in contact with the students in their advisory groups via phone, text, and/or email for any questions related to learning, school operations, technical problems, health issues, or any other concerns, needs, or issues they or their families may have. This is a continuation of the direct teacher to student communication plan instituted by the staff during the Spring school closures.

SAFETY PROTOCOLS

- Staff and students will be monitored each day before entering the building by having their temperature checked and recorded and by designated staff.
- Staff and students will be required to wear masks in the school building. If a mask is needed the school will supply one.
- Hand sanitizer will be available in all classrooms and in other areas around the building. Students will be required to sanitize and/or wash hands before and after eating and sanitize their hands upon entering the building and when leaving the building.
- Social distancing will be maintained in classrooms to the extent possible.
- Students will be instructed to use only their own supplies and refrain from sharing materials.
- Students and staff should bring their own water bottles to use in school rather than using the drinking fountain.
- Staff, students, and visitors to the building may be asked to complete a survey about their possible exposure to COVID-19 or if they are exhibiting any signs of COVID-19 or are in contact with a person diagnosed with COVID-19. Persons with risk factors or possible symptoms may be asked to leave the building.

- Staff and students who are feeling sick or who are displaying any of the common symptoms of COVID-19 must stay home.

Franklinton High School Protocol for Suspected Cases of Coronavirus



Franklinton High School Protocol for School Closures

One suspected case of
COVID -19



Quarantine
symptomatic person
for a period of 14 days.
Continue Hybrid
Learning Plan.

One confirmed case of
COVID -19



School transitions to 100%
Distance Learning Plan.
School building closed
for 2 days for deep
cleaning/disinfecting.

Multiple confirmed cases
of COVID -19



School transitions to
Distance Learning Plan.
School building closed for
no less than 14 days.
After 14 days,
Administration will
reassess.